



**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility of higher education students and staff**

**between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

2024 - 2026

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid from 2024 – 2026 in the framework of the Erasmus+ call years 20[21]-20[27] in:

- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the [Erasmus Charter for Higher Education](#)² and in this agreement.



The institutions agree on exchanging their mobility-related data according to the [principles of GDPR](#)³ and in line with the technical standards of the [European Student Card Initiative](#)⁴, when this becomes available for international mobility involving third countries not associated to the Programme.



Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

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transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Universität für Bodenkultur Wien (University of Natural Resources and Life Sciences, Vienna)	A WIEN 3	<u>Incomings / Outgoings: Eleonora Coni / Sara Bahmou</u> <u>Erasmus.mundus2@boku.ac.at</u> Phone: +43 1 47654-32015 <u>Bilateral Agreements: Dr. Margarita Calderón-Peter (int-head@boku.ac.at)</u>	General: www.boku.ac.at Faculty/faculties/Details for Incomings: http://www.boku.ac.at/international.html?&L=1 Course catalogue: https://online.boku.ac.at
 Universidad Nacional Agraria La Molina	LIMA	Director of the International Management Office (OGI-UNALM) or his or her designee. E-mail: ogi@lamolina.edu.pe Phone: +51 614-7800, ext. 841	General: UNALM https://www.lamolina.edu.pe/ OGI-UNALM https://www.lamolina.edu.pe/rectorado/ORI/index.html Faculty/faculties: https://admisio.n.lamolina.edu.pe/carreras Course catalogue: https://viceacad.lamolina.edu.pe/sites/oera/curricula

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *Minor changes in the duration, amount, type (teaching or training) and direction of the planned mobilities can occur and do not require a new signature by either party. Consent to these changes can be attested/proven in the form of e-mail communication.*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
Lima	A WIEN03				1	5		
A WIEN03	Lima						1	9 days



Optional additional information

e.g. blended mobility, etc.



3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Recommended level

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction 1	Language of instruction 2	Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
A WIEN03		German	English	B2*	B2 English/German (no certification required)
Universidad Nacional Agraria La Molina (UNALM)		Spanish	English	Advance Spanish/English (certification required)	Advance Spanish/English (no certification required)

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

A WIEN03:

*Students who have received less than 180 ECTS so far, have to prove German language skills at level B2 of the [Common European Framework of languages](#). (BOKU does not offer enough courses taught in English at Bachelor level).



Students who have received more than 180 ECTS so far, have to prove either German OR English language skills at level B2 of the [Common European Framework of languages](#) <http://www.boku.ac.at/int-in-e-howtoapply-en.html?&L=1>

Course Catalogue search: <https://online.boku.ac.at/BOKUonline/webnav.ini> 4.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organization or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
	Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to

<p>BOKU (A WIEN03) will transfer to the partner a share of the OS Budget (200 €), to compensate for the partner's organisational support for the mobilities, or to pre-finance e.g. visa/travel costs of mobile persons.</p>	<p>mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups (=groups with fewer opportunities).</p>
	<p>Respect the EU values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities, in full compliance with the values and rights enshrined in the EU Treaties and in the EU Charter of Fundamental Rights. (see https://erasmus-plus.ec.europa.eu/programme-guide/part-a/important-characteristics-of-the-erasmus-programme)</p>
	<p>Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.</p>
	<p>Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.</p>

5. Outreach and Selection of participants: calendar, application procedure and requirements



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- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
A WIEN03	Autumn Term: from 1 st October to End of January (exams until Mid February; official end: end February) Spring Term: from 1 st March to End of June (exams until Mid July; official end: End September)	Autumn term: Nomination: 31 st of May Application: 30 th of June Spring Term: Nomination: 31 st of October Application: 30 th of November
Universidad Nacional Agraria La Molina (UNALM)	Autumn Term: Period of study at UNALM, from March to July. Spring Term: Period of study at UNALM, from August to December	Autumn Term: Deadline applications for 1 st Semester (March- July), December 01 st . Spring Term: Deadline applications for 2nd Semester (August-December), May 15 th .



The receiving institution will send its decision within 5 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department.



The partners will provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

For KA171: Inclusion measures ¹⁰	Participants with fewer opportunities (see Erasmus+ Programme Guide) are particularly encouraged to apply. Infrastructure to welcome students and staff with disabilities: https://short.boku.ac.at/mm8gmd contact: DI Ruth Scheiber-Herzog, ruth.scheiber@boku.ac.at , +43 1 47654-10461	Participants with fewer opportunities.
Other		

6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹¹.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible. **(Please note that this will not be possible for BOKU).**



All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter



Handwritten signature

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

for Higher Education and, if possible, use project funds in the most inclusive way to cover related costs partially or in full.

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life. Ensure equal academic treatment and services for home students and staff and incoming mobile participants.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.



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Preparator y & support measures	A WIEN03 Contact details (email, phone) + Website	Partner university Contact details (email, phone) + Website for information & arrangements
Accommodation	BOKU-International Relations, Incomings Phone: +43 1 47654-32015 E-mail: erasmus.mundus2@boku.ac.at https://short.boku.ac.at/int-in-life-en.html	https://www.lamolina.edu.pe/rectorado/ORI/estudia_unalm.html
Language Support	BOKU-International Relations, Language courses Phone: +43-1-47654-32017 sprachkurse@boku.ac.at https://short.boku.ac.at/int-languages-en.html	https://www.lamolina.edu.pe/rectorado/ORI/estudia_unalm.html
Visa	BOKU-International Relations, Incomings Phone: +43 1 47654-32015 E-mail: erasmus.mundus2@boku.ac.at https://short.boku.ac.at/int-in-life-en.html	https://www.lamolina.edu.pe/rectorado/ORI/estudia_unalm.html
Insurance	BOKU-International Relations, Incomings Phone: +43 1 47654-32015 E-mail: erasmus.mundus2@boku.ac.at https://short.boku.ac.at/int-in-life-en.html	https://www.lamolina.edu.pe/rectorado/ORI/estudia_unalm.html

Inclusion of participants with fewer opportunities	Infrastructure to welcome students and staff with disabilities: https://short.boku.ac.at/mm8gmd contact: DI Ruth Scheiber-Herzog, ruth.scheiber@boku.ac.at , +43 1 47654-10461	
Mentoring	1. Academic supervisors at the host institute 2. BOKU-IR Incomings (see contact details in the following row)	1. Academic supervisors or mentor at the host institute.
Grant payments	BOKU-International Relations, Incomings Phone: +43 1 47654-32015 E-mail: erasmus.mundus2@boku.ac.at https://short.boku.ac.at/int-in-life-en.html	Not applicable
Alumni information	BOKU's ERASMUS student network: https://boku.esnaustria.org/ BOKU Alumni: https://alumni.boku.wien/site/en/home	https://www.lamolina.edu.pe/rectorado/ORI/estudia_unalm.html



7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

At A WIEN03: ECTS (*the European Credit Transfer and Accumulation System*) will be used to recognise courses taken abroad.

Universidad Nacional Agraria La Molina (UNALM):

≈ 16 hours of theory or ≈ 32 hours of practice/semester = 1 credit.

Current regulations for course recognition.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organizations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.



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- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
A WIEN03	Not applicable	https://short.boku.ac.at/int-in-boku-priorarrival-ects-en
Universidad Nacional Agraria La Molina (UNALM)	Not applicable	-



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9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

This agreement is valid for the period 2024-2026.

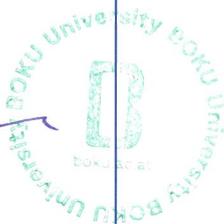
If one or both parties wish to terminate the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1; and

¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

participants having started their mobility before this date must be given the chance to terminate their stay as planned.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

11. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
A WIEN03	Assoc. Prof. DI Dr. Doris Damyhanovic Vice-Rector for Teaching, Continuing Education and Students	20/01/2026	 
Universidad Nacional Agraria La Molina (UNALM)	Héctor Enrique González Mora, Ph.D. Rector (i)	20/01/2026	 



¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation